

# Kilian

IT Officer · Data Analyst

Berlin, Germany

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## PROFILE

I am an IT and Data Analyst based in Berlin, Germany, with a strong track record in IT systems administration, data analysis, and software development. I bring hands-on experience in managing IT infrastructure, building data visualizations, and automating processes to improve efficiency and reliability. I also have a strong focus on information security, ensuring that the systems and solutions I design, develop, and maintain follow secure and best-practice principles.

## SKILLS

<b>Data &amp; Analytics:</b>	Power BI, Power Query, Excel (Advanced)
<b>IT Administration &amp; Infrastructure:</b>	Microsoft 365, Microsoft Entra ID, Microsoft Exchange, Microsoft Intune, Microsoft SharePoint
<b>Programming &amp; Development:</b>	Python, Bash / PowerShell, JavaScript, SQL
<b>Information Security:</b>	Information Security Management, BSI IT-Grundschutz, Microsoft Defender, Cyber Risk Assessment

## EXPERIENCE

### Computer Teacher 2017 - 2020

Computer Bildung Berlin · Berlin

- Teaching elementary school children about the usage of Computers
- Teaching the basics on how to use Microsoft Office Tools (Word, Excel, PowerPoint)
- Introducing programming to children using Scratch
- Explaining the basics of internet securities: Spam, Viruses, Pop-Ups

Patience · Desktop · Teaching · Training · Scratch · Microsoft Office · School

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### IT Support 2021 - 2021

jobvalley · Berlin

- Supported various companies with low level IT related tasks
- Setting up new workstations
- Fixing Hardware issues
- Setting up software

Hardware · Software · IT · Support

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### IT Support Technician 2020 - 2021

MVC Mobile VideoCommunication Ltd. · Germany

- Setting up video communication system
- Assisting the integration of video communication systems in the client
- company IT Infrastructure

Hardware · VoIP · Video Communication · IT · Systems

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### IT Officer 2021 - Present

LANDT · Berlin

- Administrating all current and new IT-Systems
- Implementing new IT-Systems
- Solving all detected issues with IT Hard-/Software
- Communicating with IT Vendors
- Updating and creating IT-relevant documentations

Microsoft · Exchange · Teams · Entra · SharePoint · OneDrive · Support · Hardware · Software · Administration · IT Systems

## IT & Data Analyst

2021 - Present

ACGF · Berlin

- Administrating all current and new IT-Systems
- Implementing new IT-Systems
- Solving all detected issues with IT Hard-/Software
- Communicating with IT Vendors
- Updating and creating IT-relevant documentations
- Developing Power Query/ExcelResponsible for maintaining and updating PowerBI Dashboards for data visualization Tools for staff
- Involved in various tasks concerning the Management Information System (MIS), including: Coordinating upload of data to the system, coordinating improvements of the system with the Vendor, supporting staff with usage of the MIS, updating MIS Manual for staff
- Developing Power Query/Excel Tools for staff

Microsoft · Exchange · Teams · Entra · SharePoint · OneDrive · Support · Hardware · Software · Administration · IT Systems · PowerBI · Excel · Intune · Power Query · Power Automate · Python · MIS · Data · Analysis

## CERTIFICATIONS

Certificate	Issuer	Year	Summary
<b>MS-102</b> MS-102: Microsoft 365 Administrator - 5-day intensive training	cmt	2025	Five-day course covering Microsoft 365 tenant configuration, user and licence management, custom domain integration, identity synchronization, and security implementation including threat analysis and compliance review.
<b>ISB</b> <a href="#">Informationssicherheitsbeauftragte*r (IHK)</a>	IHK-Zentrum für Weiterbildung GmbH	2024	Certificate course covering the core knowledge required of an IT security officer: information security fundamentals, risk management, and the protection of business-critical processes from cyber threats, with a focus on SME environments.
<b>CS50x</b> <a href="#">CS50x: Introduction to Computer Science - Harvard University (2023)</a>	Harvard University	2023	Completed Harvard's foundational computer science course, covering algorithms, data structures, web development, and software engineering principles through ten problem sets, nine labs, and a final project.

## EDUCATION

### (Not Graduated) — Computer Science

2015 - 2022

Freie Universität Berlin · Berlin, Germany

### Abitur

2018

John F. Kennedy School

### Sattrack

This CTF simulates a realistic web-app compromise where an attacker starts with partner-level access (using provided credentials), discovers a weakness on the login page that allows them to manipulate how the site loads and displays content, and then turns that into running attacker-controlled code in a victim's browser. The key twist is a ticket/issue reporting feature: when a URL is submitted, an admin reviewer bot opens it.

account-takeover · admin-access · token-theft · session-hijacking · xss · script-injection · prototype-pollution · access-control · privileged-workflow · admin-bot · url-review · partner-portal · csp